



THE  
WALCOTE  
PRACTICE  
WINCHESTER'S PRIVATE GP

## Summary Fair Processing Notice (Patient Data)

When Walcote Health Ltd (WHL), the data controller, processes your personal data we are required to comply with data protection legislation, including the UK General Data Protection Regulation ('UK GDPR') and the Data Protection Act 2018, to ensure that your information is properly protected and used appropriately.

Your personal data includes all the information we hold that identifies you or is about you (eg, your name, address etc). It also includes sensitive information such as your ethnic origin, medical records etc.

Everything we do with your personal data counts as processing it, including collecting, storing, amending, transferring and deleting it.

We process your personal data in order to provide you with the services you have requested, to fulfil the contract we have entered into with you (where applicable), to respond to any queries or comments you submit, to correspond with you on a day to day basis and/or to meet legal obligations.

We process most of your information on the grounds of 'special categories of data processing for the purposes of medical diagnosis and the provision of health care or treatment', although other grounds may at times apply, such as public health.

We only transfer your personal data to the extent we need to and/or that you request. If you attend our branch surgery at Healthshare Clinic Winchester (HCW), your name may be shared with HCW for fire safety purposes. Further personal data may be shared if you choose to be referred for any further investigations or health consultations with HCW. In these cases, WHL and HCW will act as joint data controllers. We do not transfer your personal data outside of the EEA.

As with NHS GP practices, and in accordance with Information Governance Alliance (IGA) guidelines, Walcote Health Ltd will retain your personal data for a standard period of 100 years after your last medical appointment with us. This is in case any queries or issues arise and for health, administrative and/or statutory reasons. Your information will be kept securely at all times.

You benefit from a number of rights with respect to the personal data we hold about you, depending upon the grounds on which we process your data and subject to exemptions. These include the right of access to and rectification of your personal data, the right to restrict or object to data processing, withdraw consent or be forgotten, the right to complain to the Information Commissioner's Office (ICO) and the right to data portability.

Our full Fair Processing Notice provides further details about the personal data we process, why we process it and how we process it. Please ask if you would like to view a copy, or visit [www.thewalcoteppractice.co.uk/useful-documents/](http://www.thewalcoteppractice.co.uk/useful-documents/).

For any queries you may have, please contact our Privacy Officer or any other member of our team in person, by post, by emailing [info@thewalcoteppractice.co.uk](mailto:info@thewalcoteppractice.co.uk) or by calling 01962 828715.